



25/06/2022 Saturday AT 4.00PM

Physical Meeting

ORGANISED BY
J B NAGAR STUDY GROUP OF WIRC of ICAI



Advance features in TallyPrime and MIS Reporting

PRESENTED BY
CA VANDANA DODHIA

“When there is a will, there is a way.”

PRESENTATION SUPPORT BY
TALLY SOLUTIONS PVT. LTD.

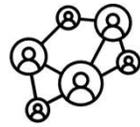


TallyPrime

The best your business can get!

Simpler | [Powerful Connected Services](#) | [Secured data on the move](#)





Get Familiar with TallyPrime Release 2.1





Session Objectives

- ✓ Automated Opening of Company – Auto Login, Menu buttons bucked and flexibility like using File explorer
- ✓ Faster access to Clients' data
- ✓ Marked Voucher feature – easing Audit / Statutory compliance
- ✓ Scenario using Reversing Journal
- ✓ Navigate faster with 'Go To' and Open Reports menu.
- ✓ Generate reports with required filters instantly with 'Save View' and How to delete the Save View Report.
- ✓ Change View and Exception Report on each tally screen.
- ✓ Audit section with Master Configuration, verification and sampling tools
- ✓ A more powerful reporting engine
- ✓ Securely Analyze data on the go via 'Tally Reports in Browser'

TallyPrime Release 1.0

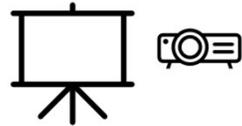


Option to co-exist TallyPrime and Tally.ERP9
Best option for CAs / Tax Professionals



Handle interruptions & Multi-task better using 'Top Menu'

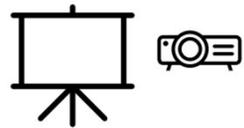
Company | Data | Go To | Export | Print | E-Mail





Faster access to Clients' data

Single sign-in | Select from Drive | Specify Path



Marked Transactions

Company: Apex Electricals

Show more features : Yes
Show all features : No

Accounting

Maintain Accounts : Yes
Enable Bill-wise entry : Yes
Enable Cost Centres : Yes

Inventory

Maintain Inventory : Yes
Integrate Accounts with Inventory : Yes
Enable multiple Price Levels : Yes
Enable Batches : Yes
Maintain Expiry Date for Batches : Yes
Use Discount column in invoices : No
Use separate Actual and Billed Quantity columns in invoices : No

Taxation

Enable Goods and Services Tax (GST) : Yes
Enable Tax Deducted at Source (TDS) : Yes
Enable Tax Collected at Source (TCS) : Yes

Online Access

Enable Browser Access for Reports : Yes
Enable Tally.NET Services for Remote Access & Synchronisation : Yes

Others

Enable multiple addresses : Yes
Mark modified vouchers : Yes

Marked Transactions



Gateway of Tally
Display More Reports

Exception Reports

MASTERS

Ledgers Without E-mail IDs

REGISTERS

Memorandum Register

REversing Journal Register

Optional Vouchers

Cancelled Vouchers

Post-Dated Vouchers

Marked Vouchers

REPORTS

Negative Ledgers

Negative Stock

Overdue Receivables

Overdue Payables

Quit

TallyPrime		MANAGE		G: Go To		O: Import		E: Export		M: E-mail		P: Print		F1: Help	
EDU		K: Company		Y: Data		Z: Exchange		Apex Electricals		1-Apr-20 to 12-Feb-21		F2: Period		F3: Company	
Marked Vouchers Register												F4		F5	
Date	Particulars	Vch Type	Vch No.	Debit Amount	Credit Amount							F6		F7	
				Inwards Qty	Outwards Qty							F8		F9	
1-Apr-20	Aircondition Equipment	Payment	1	45,000.00								F10		B: Basis of Values	
1-Apr-20	SD Aadarsh Equipments	Sales	55	6,54,652.00								H: Change View		J: Exception Reports	
2-Apr-20	Havells India Ltd.	Purchase	1		4,29,590.80							L: Save View		M: Exports History	
2-Apr-20	Syska Led Lights Pvt. Ltd.	Purchase	2		1,91,909.32							R: Clear All Marking			
2-Apr-20	Schneider Electric India Pvt Ltd	Purchase	3		1,59,435.70										
2-Apr-20	Siemens Electricals Ltd.	Purchase	4		1,43,720.46										
2-Apr-20	Polycab Wires Pvt. Ltd.	Purchase	5		2,19,008.00										
2-Apr-20	L&T Electricals	Purchase	6		1,43,063.20										
3-Apr-20	SD Aarti Enterprises	Sales	56	59,333.94											
3-Apr-20	SD Indian Agencies	Sales	57	90,066.84											
5-Apr-20	Office Expenses	Payment	2	15,000.00											
10-Apr-20	Advertisement Exp	Payment	3	5,000.00											
10-Apr-20	Professional Fees	Journal	12	20,000.00											
30-Apr-20	Conveyance	Payment	4	12,000.00											
30-Apr-20	SD Aadarsh Equipments	Sales	58	3,88,780.50											
30-Apr-20	SD Indian Agencies	Sales	59	39,340.99											
1-May-20	Computers	Payment	5	34,000.00											
2-May-20	Schneider Electric India Pvt Ltd	Payment	6	1,59,435.70											
2-May-20	Havells India Ltd.	Purchase	7		3,23,886.40										
2-May-20	Siemens Electricals Ltd.	Purchase	8		91,608.12										
2-May-20	Schneider Electric India Pvt Ltd	Purchase	9		1,47,044.52										
2-May-20	Polycab Wires Pvt. Ltd.	Purchase	10		1,32,027.84										
2-May-20	Syska Led Lights Pvt. Ltd.	Purchase	11		1,75,857.76										
4-May-20	SD A.B.Cold Storage & Ice Factory	Sales	60	81,927.40											
5-May-20	Siemens Electricals Ltd.	Payment	7	1,43,720.46											
5-May-20	SD Aadarsh Equipments	Receipt	1		6,54,652.00										
6-May-20	SD Indian Agencies	Sales	61	7,644.00											
8-May-20	SD Aarti Enterprises	Sales	62	2,18,585.76											
8-May-20	SD Aadarsh Equipments	Sales	63	5,31,634.14											
10-May-20	Advertisement Exp	Payment	8	5,000.00											
10-May-20	Professional Fees	Journal	13	12,000.00											
10-May-20	SD Jagat Narayan Traders	Sales	64	50,976.38											
10-May-20	Rahul Stationery	Purchase	12		7,630.00										
12-May-20	Cash	Sales	65	18,880.00											
20-May-20	SD Aarti Enterprises	Receipt	2		2,77,919.70										
20-May-20	Syska Led Lights Pvt. Ltd.	Purchase	13		95,249.62										
31-May-20	Conveyance	Payment	9	12,000.00											
31-May-20	SD Jagat Narayan Traders	Sales	66	83,261.18											
2-Jun-20	Havells India Ltd.	Purchase	14		4,35,316.16										

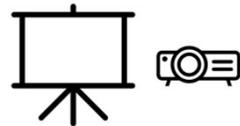
Navigate faster with 'Go To'





UC1: Flexibility to post Depreciation entry from Balance Sheet

Report to Transaction | Report to another Report



Depreciation entry from Balance Sheet

List of Reports

Show Opened Reports

Create Voucher

Create Master

Alter Master

Expand All

Show More

Saved Views

Cash payments > 10 K *Ledger Vouchers (All Companies)*

Common Reports

- Balance Sheet
- Profit & Loss A/c
- Cash/Bank Book
- Day Book
- Ledger Vouchers
- Stock Summary
- Trial Balance
- Bills Receivable
- Bills Payable
- Master and Voucher Statistics
- Stock Query
- Godown Summary
- Sales Orders (Due Only)
- Purchase Orders (Due Only)
- Chart of Accounts

Final Accounts Reports

Receivables & Payables Reports

TallyPrime MANAGE

EDU K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Group Summary Apex Electricals

Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
<i>Fixed Assets</i>				
Apex Electricals				
1-Apr-20 to 12-Feb-21				
Aircondition Equipment	49,500.00 Dr	45,000.00		94,500.00 Dr
Computers	2,35,000.00 Dr	34,000.00		2,69,000.00 Dr
Furniture and Stands	8,80,000.00 Dr	1,00,000.00		9,80,000.00 Dr

F2: Period <

F3: Company <

F4: Group <

F5: Ledger-wise <

F6: Monthly <

F7 <

F8 <

F9 <

F10: Budget Variance <

B: Basis of Values <

H: Change View <

J: Exception Reports <

L: Save View <

C: New Column <

A: Alter Column <

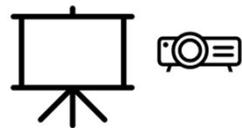
D: Delete Column <

N: Auto Column <



UC3: Flexibility to quickly search reports from Go To

Relative Size Factor | Repeated Transactions | Verification of Balances





Can we see list of opened reports till now?

Yes, you can see all opened reports under 'Go To', all your opened reports is available 'Show Opened Reports'.

Through this you can select any of them again and go

Generate reports with required filters
instantly with 'Save View'





Configure / filter / change view - default report of TallyPrime

Save the above as your own report with your own naming convention

Henceforth, the "NEW SAVED" report is available in "Go To" with new name

Alternatively, "NEW SAVED" report can be set as a "Default" report of TallyPrime

New report can be for "This Company" or for "All the companies (on This Computer)"

Can be configured with the Masters

Can be configured for Selected Period

Deletion of Saved Report???

**TallyPrime
2.0 – Your
Report
Your Way
- Concept**

TallyPrime 2.0 – Your Report Your Way – Examples

Trial balance with opening, Dr, Cr and closing with detailed view
(Alt + F1)

Financial Health Card / Financial Dashboard

Cash payment above Rs. 10,000/-

Negative Balances

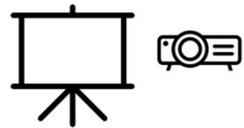
- Creditors having Debit balance
- Debtors having Credit balance

Bill wise – Party wise outstanding

Inventory Ageing



UC1: Quick access to Trial Balance by setting a default view





Go to Saved Views

List of Reports

Show Opened Reports
Create Voucher
Create Master
Alter Master
Expand All
Close Master

Saved Views

Trial Balance - My View	<i>Trial Balance (All Companies)</i>
-------------------------	--------------------------------------

Balance Sheet
Profit & Loss A/c
Cash/Bank Book
Day Book
Ledger Vouchers
Stock Summary
Trial Balance
Bills Receivable
Bills Payable
Master and Voucher Statistics
Stock Query
Godown Summary
Sales Orders (Due Only)
Purchase Orders (Due Only)
Chart of Accounts

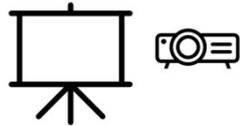
Save View for particular report

TallyPrime MANAGE				
EDU				
K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help				
Trial Balance Apex Electricals				
Particulars	Opening Balance	Transactions		Closing Balance
		Debit	Credit	
Capital Account	56,13,567.00 Cr			56,13,567.00 Cr
Roshan's Capital	56,13,567.00 Cr			56,13,567.00 Cr
Fixed Assets	11,64,500.00 Dr	1,79,000.00		13,43,500.00 Dr
Aircondition Equipment	49,500.00 Dr	45,000.00		94,500.00 Dr
Computers	2,35,000.00 Dr	34,000.00		2,69,000.00 Dr
Furniture and Stands	8,80,000.00 Dr	1,00,000.00		9,80,000.00 Dr
Current Assets	96,11,933.53 Dr	1,13,58,337.22	24,67,630.44	1,85,02,640.31 Dr
Opening Stock	51,70,659.06 Dr			51,70,659.06 Dr
Sundry Debtors	27,22,586.79 Dr	90,05,890.66	12,82,268.48	1,04,46,208.97 Dr
Cash-in-Hand	1,29,281.00 Dr	30,680.00	94,000.00	65,961.00 Dr
Bank Accounts	5,26,880.64 Dr	12,82,268.48	10,91,361.96	7,17,787.16 Dr
Taxes	10,12,526.04 Dr	10,39,498.08		20,52,024.12 Dr
Rent of Office - Prepaid Expenses	40,000.00 Dr			40,000.00 Dr
TDS Deducted by Party - Adv. IT	10,000.00 Dr			10,000.00 Dr
Indirect Incomes			700.00	700.00 Cr
Loading Unloading			700.00	700.00 Cr
Sales Accounts			82,94,517.90	82,94,517.90 Cr
Sales Bills to Make			(-)2,45,504.00	2,45,504.00 Dr
Branch Transfer Outward			50,000.00	50,000.00 Cr
Exports LUT			75,000.00	75,000.00 Cr
Interstate Sales Taxable 12%			10,60,774.00	10,60,774.00 Cr
Sales			51,73,957.90	51,73,957.90 Cr
Sales Common			21,54,290.00	21,54,290.00 Cr
Sales Taxable 18%			26,000.00	26,000.00 Cr
Purchase Accounts		57,11,139.00		57,11,139.00 Dr
Purchase		57,11,139.00		57,11,139.00 Dr
Indirect Expenses		3,20,351.62	4,551.88	3,15,799.74 Dr
Advertisement Exp		65,000.00		65,000.00 Dr
Conveyance		96,000.00		96,000.00 Dr
Freight		17,350.00	4,550.00	12,800.00 Dr
Office Expenses		25,000.00		25,000.00 Dr
Office Rent		25,000.00		25,000.00 Dr
Professional Fees		82,000.00		82,000.00 Dr
Rent of Godown		10,000.00		10,000.00 Dr
Grand Total		1,88,98,901.28	1,88,98,901.28	

- F2: Period <
- F3: Company <
- F4: Group <
- F5: Ledger-wise <
- F6: Monthly <
- F7 <
- F8 <
- F9 <
- F10: Budget Variance <
- B: Basis of Values <
- H: Change View <
- J: Exception Reports <
- L: Save View**
- C: New Column <
- A: Alter Column <
- D: Delete Column <
- N: Auto Column <
- F12: Configure <



UC2: Access Cash payments in excess of 10,000 seamlessly





Go to Saved View

List of Reports

Create Voucher
Create Master
Alter Master
Expand All
Show More

Saved Views

Cash payments > 10 K	<i>Ledger Vouchers (All Companies)</i>
----------------------	----------------------------------------

Balance Sheet
Profit & Loss A/c
Cash/Bank Book
Day Book
Ledger Vouchers
Stock Summary
Trial Balance
Bills Receivable
Bills Payable
Master and Voucher Statistics
Stock Query
Godown Summary
Sales Orders (Due Only)
Purchase Orders (Due Only)
Chart of Accounts
First Accounts Reports



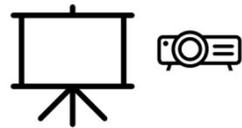
Report of Cash payments > 10 K

TallyPrime		MANAGE																		
EDU		K: Company		Y: Data		Z: Exchange		G: Go To		O: Import		E: Export		M: E-mail		P: Print		F1: Help		
Ledger Vouchers - Cash payments > 10 K										Apex Electricals										
Ledger: Cash												1-Apr-20 to 31-Mar-21								
Date	Particulars			Vch Type	Vch No.	Debit	Credit													
5-Apr-20	Office Expenses			Payment	2	15,000.00														
30-Apr-20	Conveyance			Payment	4	12,000.00														
15-Sep-20	Advertisement Exp			Payment	23	30,000.00														
31-Oct-20	Conveyance			Payment	26	12,000.00														
						Opening Balance :	83,910.00													
						Current Total :		69,000.00												
						Closing Balance :	14,910.00													

- F2: Period
- F3: Company
- F4: Ledger
- F5: Bill-wise
- F6: Monthly
- F7
- F8: Columnar
- F9
- F10
- B: Basis of Values
- H: Change View
- J: Exception Reports
- L: Save View
- R: Reconcile
- S: Contact
- F12: Configure



UC3: Flexibility to set Quarterly GSTR-1 for current period





GSTR1 for current quarter report

TallyPrime MANAGE
EDU K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

GSTR-1 Apex Electricals X
 GSTIN : 27AAACB5343E2Z0 1-Oct-20 to 31-Dec-20

Particulars Voucher Count

Total Vouchers 51

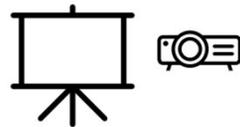
Included in Return 11
Included in HSN/SAC Summary 11
Incomplete Information in HSN/SAC Summary (Corrections needed) 0
 Not relevant in this Return 9
 Uncertain Transactions (Corrections needed) 31

SI No.	Particulars	Voucher Count	Taxable Amount	Integrated Tax Amount	Central Tax Amount	State Tax Amount	Cess Amount	Tax Amount	Invoice Amount
1	B2B Invoices - 4A, 4B, 4C, 6B, 6C	10	2,20,420.00	36,230.40	1,215.00	1,215.00		38,660.40	2,59,080.40
2	B2C(Large) Invoices - 5A, 5B								
3	B2C(Small) Invoices - 7								
4	Credit/Debit Notes(Registered) - 9B								
5	Credit/Debit Notes(Unregistered) - 9B								
6	Exports Invoices - 6A								
7	Tax Liability(Advances received) - 11A(1), 11A(2)								
8	Adjustment of Advances - 11B(1), 11B(2)								
9	Nil Rated Invoices - 8A, 8B, 8C, 8D								
	Total	10	2,20,420.00	36,230.40	1,215.00	1,215.00		38,660.40	2,59,080.40
	HSN/SAC Summary - 12								
	Document Summary - 13								
	Advance Receipts								
	Amount unadjusted against supplies								0.00
	Sales against advance from previous periods								0.00

F2: Period < 1-Oct-20 to 31-Dec-20
 F3: Company <
 F4: <
 F5: Nature View <
 F6: <
 F7: <
 F8: <
 F9: <
 F10: <
 B: Basis of Values <
 H: Change View <
 J: Exception Reports <
 L: Save View <
 J: Stat Adjustment <
 V: Open GST Portal <



UC4: Flexibility to default the comparative view of previous year Balance Sheet with current financial year for quick access





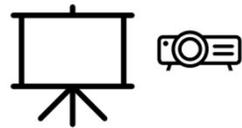
Compare previous year Balance sheet with current year

TallyPrime		MANAGE		G: Go To		O: Import		E: Export		M: E-mail		P: Print		F1: Help	
EDU		K: Company		Y: Data		Z: Exchange									
Balance Sheet		Apex Electricals		Apex Electricals as at 31-Mar-21		Apex Electricals as at 31-Mar-20									
Sources of Funds:															
Capital Account															
Loans (Liability)															
Current Liabilities															
Profit & Loss A/c															
Opening Balance															
Current Period															
Unadjusted Forex Gain/Loss															
Total															
Application of Funds:															
Fixed Assets															
Current Assets															
Non Current Assets															
Total															

- F2: Period <
- F3: Company <
- F4 <
- F5 <
- F6 <
- F7 <
- F8: Valuation <
- F9 <
- F10 <
- B: Basis of Values <
- H: Change View <
- J: Exception Reports <
- L: Save View <
- C: New Column <
- A: Alter Column <
- D: Delete Column <
- N: Auto Column <
- F12: Configure <



UC5: Flexibility to save configurations/filters to view Debtors having Credit Balance





Debtors having Credit Balance

TallyPrime		MANAGE		G: Go To		O: Import		E: Export		M: E-mail		P: Print		F1: Help	
EDU		K: Company		Y: Data		Z: Exchange									
List of Negative Ledger A/cs		Apex Electricals												F2: Period	
Particulars		Apex Electricals		1-Apr-20 to 12-Feb-21		Closing Balance		Debit		Credit				F3: Company	
														F4: Group	
Hani Traders						50,000.00								F5	
Maresh Traders						1,18,000.00								F6	
SD Aravind Traders						12,300.00								F7	
SD Gomathi Retailers						4,750.00								F8	
														F9	
														F10: Budget Variance	
														B: Basis of Values	
														H: Change View	
														J: Exception Reports	
														L: Save View	
														C: New Column	
														A: Alter Column	
														D: Delete Column	
														N: Auto Column	
Grand Total						1,85,050.00								F12: Configure	



What type of reports can be saved under 'Save view'?

You can save reports with

- F12 Configuration,
- Period,
- Range/Value filtered,
- New Column,
- Auto Column,
- Group Company.



Can I modify a Saved view?

Yes, you can modify a saved view. Select the saved view which you want to modify through Go To and click on 'Save View' button again to modify it.



Can I delete Saved views?

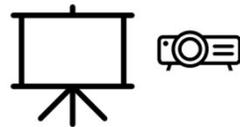
Yes, you can delete saved view individually by clicking on 'Change View' in saved view.

Also, you can delete all saved views in one go through [Help](#) → [Troubleshooting](#) → [Delete Views Saved for All Companies or This Company](#)



Analyze reports from different perspectives using 'Basis of value'

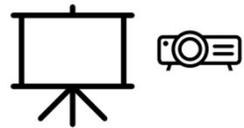
Valuation Method | Pending or Overdue Bills | Resident or Non-Resident for TDS





See a report in a different view through 'Change View'

Sales Register Extract | Columnar Report for Purchase Register





Audit made easy

Save Time in
Reconciliation

Respond
Faster

Smart
Analysis



Data Analysis

PAYROLL

Payroll Reports

EXCEPTION

EXception Reports

Analysis & Verification

Gateway of Tally
Display More Reports

Analysis & Verification

Data Analysis

Voucher Verification

Quit

Particulars

Verification of Chart of Accounts

Verification of Stock Items

Verification of Balances

Analytical Procedures

Pending Documents

Periodic Payments and Receipts

Repeated Transactions

Relative Size Factor (RSF)

Inter Bank Transactions

Cash Withdrawals / Deposits to Bank

Fixed Assets Analysis

Transactions on Holiday

Highest and Lowest Value Transactions

Pending Advances

Stale Cheques / Instruments



Verifying Chart of Accounts & Stock items

Particulars	Name of Group	Verification Status	Date	Periods Year Ended	Periods Approved
				Sri Krishna Traders Pvt Ltd. 12 - 13 1-Apr-12 to 31-Mar-13 Closing Balance	Sri Krishna Traders Pvt Ltd. 12 - 13 1-Apr-11 to 31-Mar-12 Closing Balance
Accounts squared-off during the year (27 Ledgers , Not Verified 27)					
Not Used (51 Ledgers , Not Verified 51)					
Only Balances, No Transactions (15 Ledgers , Not Verified 15)					
Used Only in Current Year (177 Ledgers , Not Verified 177)					



Master Configuration

B: Basis of Values	<
H: Change View	<
J: Exception Reports	<
V: Master Configuration	<

Exchange G. GO TO

Sri Krishna Traders Pvt Ltd. 12 - 13

Master Configuration for

Master Configuration

Periodic Payments and Receipts

Related Party

Sampling Methods

Related Size Factor

TallyPrime		MANAGE											
EDU		K: Company	Y: Data	Z: Exchange	G: Go To	O: Import	E: Export	M: E-mail	P: Print	F1: Help			
Relative Size Factor (RSF)		Apex Electricals										Analysis Period : 1-Apr-20 to 12-Feb-21	
Under : ♦ Primary												F2: Period	
Particulars												F3: Company	
												F4: Group	
												F5	
												F6	
												F7	
												F8	
												F9: Analysis & Ver Reports	
												F10	
												B: Basis of Values	
												H: Change View	
												J: Exception Reports	
												L: Save View	
Advertisement Exp	6.00												
SD Aaditya Industries	4.85												
Cash	3.20												
SD Rameshwar Traders	3.10												
Kiran Enterprises	2.81												
Mr. Landlord	2.50												
Professional Fees	2.50												
SD Indian Agencies	2.49												
IGST	2.22												
HDFC Bank Account	2.18												
Syska Led Lights Pvt. Ltd.	2.15												
Polycab Wires Pvt. Ltd.	2.02												
Exports LUT	2.00												
Daman Industries	1.79												
CGST	1.68												
SGST	1.68												
CA Chandrashekhar and Associates	1.67												
Sales Taxable 18%	1.67												
SD Jagat Narayan Traders	1.63												
Havells India Ltd.	1.62												
Siemens Electricals Ltd.	1.55												
Loading Unloading	1.50												
Office Expenses	1.50												
Output CGST	1.23												
Output SGST	1.23												
Sales	1.23												
SD Aadarsh Equipments	1.23												
Purchase	1.19												
Input CGST	1.18												
Input SGST	1.18												
SD Audi Cables & Electricals	1.17												
Air Asia	1.12												
Output IGST	1.09												
SD Rashmi Traders	1.09												
Schneider Electric India Pvt Ltd	1.08												
Freight	1.02												

Related Size Factor

TallyPrime MANAGE						
EDU K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help						
RSF - Ledger Vouchers		Apex Electricals			1-Apr-20 to 12-Feb-21	
Ledger: Advertisement Exp (All Vouchers)						
RSF : 30,000.00 / 5,000.00 = 6.00						
Date	Particulars	Vch Type	Vch No.	Transaction Value	Verification Status	Verification Note
15-Sep-20	Cash	Payment	23	30,000.00 Dr		
10-Apr-20	Cash	Payment	3	5,000.00 Dr		
10-May-20	HDFC Bank Account	Payment	8	5,000.00 Dr		
12-Jun-20	Cash	Payment	11	5,000.00 Dr		
10-Jul-20	HDFC Bank Account	Payment	14	5,000.00 Dr		
10-Aug-20	HDFC Bank Account	Payment	17	5,000.00 Dr		
15-Sep-20	Cash	Payment	22	5,000.00 Dr		
10-Oct-20	HDFC Bank Account	Payment	25	5,000.00 Dr		
Grand Total				65,000.00 Dr		

- F2: Period <
- F3: Company <
- F4: Ledger <
- F5 <
- F6 <
- F7 <
- F8: Show Ledger <
- F9: Analysis & Ver Reports <
- F10: Other Info <
- B: Basis of Values <
- H: Change View <
- J: Exception Reports <
- L: Save View <
- J: Set Manual Sampling <
- L: Delete Manual Sampling <
- R: Verify <
- S: Remove Verify <
- F12: Configure <



Repeated Transaction

TallyPrime		MANAGE		EDU		K: Company		Y: Data		Z: Exchange		G: Go To		O: Import		E: Export		M: E-mail		P: Print		F1: Help	
Repeated Transactions		Apex Electricals																				F2: Period	
Repeated Transactions of Ledger																						F3: Company	
Under		Primary																				F4: Group	
Particulars		Apex Electricals		1-Apr-20 to 31-Mar-21		Amount		Total Vouchers														F5	
																						F6	
Conveyance			12,000.00		8																		F7
Advertisement Exp			5,000.00		7																		F8: Show Ledger
IGST			6,000.00		7																		F9: Analysis & Ver Reports
Interstate Sales Taxable 12%			50,000.00		7																		F10
Sales Common			50,000.00		7																		
Freight			2,000.00		6																		
HDFC Bank Account			12,000.00		6																		
IGST			9,000.00		6																		
Freight			500.00		5																		
Rounding Off			0.34		5																		B: Basis of Values
HDFC Bank Account			5,000.00		4																		H: Change View
Kanti Hardwares			56,000.00		4																		J: Exception Reports
Rounding Off			0.17		4																		L: Save View
Cash			5,000.00		3																		
Freight			100.00		3																		
IGST			12,000.00		3																		
IGST			144.00		3																		
Interstate Sales Taxable 12%			1,00,000.00		3																		
Interstate Sales Taxable 12%			1,200.00		3																		
Interstate Sales Taxable 12%			30,000.00		3																		
Kanti Hardwares			50,000.00		3																		
Sales Common			51,000.00		3																		
Air Asia			1,12,000.00		2																		
Air Asia			33,600.00		2																		
Air Asia			56,000.00		2																		
Air Asia			59,000.00		2																		
Air Asia			60,000.00		2																		
CGST			3,000.00		2																		
CGST			4.45		2																		
CGST			450.00		2																		
CGST			90.00		2																		
Cash			12,000.00		2																		
Cash			5,900.00		2																		
Freight			200.00		2																		
IGST					2																		
IGST			180.00		2																		
IGST			27,000.00		2																		



Verification of Balance (Ledger Balance)

TallyPrime		MANAGE		G: Go To		O: Import		E: Export		M: E-mail		P: Print		F1: Help	
EDU		K: Company		Y: Data		Z: Exchange									
Verification of Balances		Apex Electricals													
Under : ♦ Primary															
Particulars		Apex Electricals		1-Apr-20 to 31-Mar-21											
		Opening Balance		Transactions		Closing Balance									
				Debit		Credit									
Capital Account		56,13,567.00 Cr				56,13,567.00 Cr									
Roshan's Capital		56,13,567.00 Cr				56,13,567.00 Cr									
Fixed Assets		11,64,500.00 Dr		1,79,000.00		13,43,500.00 Dr									
Aircondition Equipment		49,500.00 Dr		45,000.00		94,500.00 Dr									
Computers		2,35,000.00 Dr		34,000.00		2,69,000.00 Dr									
Furniture and Stands		8,80,000.00 Dr		1,00,000.00		9,80,000.00 Dr									
Current Assets		96,11,933.53 Dr		1,13,58,337.22		24,67,630.44		1,85,02,640.31 Dr							
Stock-in-hand		51,70,659.06 Dr				51,70,659.06 Dr									
Sundry Debtors		27,22,586.79 Dr		90,05,890.66		12,82,268.48		1,04,46,208.97 Dr							
Cash-in-Hand		1,29,281.00 Dr		30,680.00		94,000.00		65,961.00 Dr							
Bank Accounts		5,26,880.64 Dr		12,82,268.48		10,91,361.96		7,17,787.16 Dr							
Taxes		10,12,526.04 Dr		10,39,498.08				20,52,024.12 Dr							
Rent of Office - Prepaid Expenses		40,000.00 Dr						40,000.00 Dr							
TDS Deducted by Party - Adv. IT		10,000.00 Dr						10,000.00 Dr							
Indirect Incomes						700.00		700.00 Cr							
Interest Received						700.00		700.00 Cr							
Loading Unloading						700.00		700.00 Cr							
Sales Accounts								82,94,517.90		82,94,517.90 Cr					
Sales Bills to Make								(-)2,45,504.00		2,45,504.00 Dr					
Branch Transfer Outward								50,000.00		50,000.00 Cr					
Exports LUT								75,000.00		75,000.00 Cr					
Interstate Sales Taxable 12%								10,60,774.00		10,60,774.00 Cr					
Sales								51,73,957.90		51,73,957.90 Cr					
Sales Common								21,54,290.00		21,54,290.00 Cr					
Sales Taxable 18%								26,000.00		26,000.00 Cr					
Service Sales															
Purchase Accounts				57,11,139.00				57,11,139.00 Dr							
Purchase				57,11,139.00				57,11,139.00 Dr							
Indirect Expenses				3,20,351.62		4,551.88		3,15,799.74 Dr							
Admin EDLI Charges				65,000.00				65,000.00 Dr							
Advertisement Exp				96,000.00				96,000.00 Dr							
Basic Pay															
Conveyance															
Depreciation															
Grand Total		4,025.00 Dr		1,88,97,501.28		1,88,98,901.28		2,625.00 Dr							

- F2: Period
- F3: Company
- F4: Group
- F5: Ledger-wise
- F6
- F7: Compare Company
- F8
- F9: Analysis & Ver Reports
- F10: Balance Variance
- B: Basis of Values
- H: Change View
- J: Exception Reports
- L: Save View
- V: Master Configuration
- F12: Configure



Verification of Voucher and Master Configuration

TallyPrime MANAGE
EDU K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Verification of Vouchers Apex Electricals 1-Apr-20 to 31-Mar-21

Particulars	Sampling Method	Total Vouchers	Verified Vouchers	Sampled Vouchers
Journal		3		
Payment	Manually Sampled	27		(1)
Purchase	Benford Analysis	36		1 (0)
Receipt	Amount Range	4		4 (0)
Sales	All Vouchers	65		65 (0)
Sales Head Office		45		
Sales-Manual No.		8		
Grand Total		188		70

Right Panel:
F2: Period
F3: Company
F4: Voucher Type
F5
F6
F7
F8: Show Sample Vouchers
F9: Analysis & Ver Reports
F10
B: Basis of Values
H: Change View
J: Exception Reports
L: Save View
B: Sampling Configuration
V: Master Configuration
W: Restore Default
F12: Configure

Apex Electricals
Master Configuration for
Master Configuration
Periodic Payments and Receipts
Related Party
Sampling Methods



Verification of Balance (Ledger Balance)

TallyPrime **MANAGE**
EDU K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help

Ledger Vouchers Apex Electricals X
 Ledger: Aircondition Equipment (All Vouchers) 1-Apr-20 to 31-Mar-21

Date	Particulars	Vch Type	Vch No.	Transaction Value	Verification Status	Verification Note
1-Apr-20	HDFC Bank Account	(Manually Sampled)	Payment	1 45,000.00 Dr	On Hold	

Verification Details
for Verification of Voucher

Verification Status	Verification Status	Verification Note
On Hold	On Hold External Clarification Internal Observation Verified	

Opening Balance :	49,500.00 Dr
Current Total :	45,000.00 Dr
Closing Balance :	94,500.00 Dr

F2: Period < F3: Company < F4: Ledger < F5 < F6: Monthly < F7 < F8 < F9: Analysis & Ver Reports < F10: Other Info < B: Basis of Values < H: Change View < J: Exception Reports < L: Save View < J: Set Manual Sampling < L: Delete Manual Sampling < R: Verify < S: Remove Verify < F12: Configure <





Sampling Configuration

Sampling Methods

Sampling Name :

Sampling Methods

- All Vouchers
- Amount Range
- Benford Analysis
- Even Numbered Vouchers
- Odd Numbered Vouchers
- Specific Period
- Specific Vouchers



Related party reporting

TallyPrime MANAGE						
EDU K: Company Y: Data Z: Exchange G: Go To O: Import E: Export M: E-mail P: Print F1: Help						
Related Party Transactions Apex Electricals						
Group : ♦ All Items 1-Apr-20 to 31-Mar-21						
Particulars	Name of Group	Relation Type	Total Vouchers	Verified Vouchers	Closing Balance	
Air Asia	Sundry Debtors	Partner	24		22,29,375.20 Dr	F2: Period
DMart	Sundry Debtors	Sister Concern	1		1,180.00 Dr	F3: Company
Grand Total			25			F4: Group

- F2: Period
- F3: Company
- F4: Group
- F5
- F6
- F7
- F8
- F9: Analysis & Ver Reports
- F10
- B: Basis of Values
- H: Change View
- J: Exception Reports
- L: Save View
- V: Master Configuration
- F12: Configure



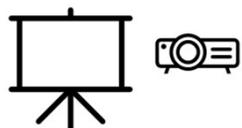
A more powerful reporting engine





Quick access to critical information of a transaction from Related Reports

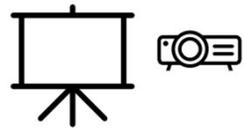
GST Tax Analysis | TDS – Tax Analysis | TCS – Tax Analysis





Securely Analyze live data on the go

Tally Reports in Browser



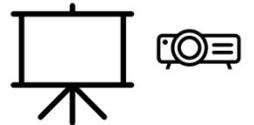


Tally Reports in Browser



Consistent content and visual experience across devices

 *Optimized (TRiB) experience*





Internet Login

WELCOME!

Tally.NET ID
janak.ul@tallysolutions.com

Password
.....

Remember me

LOGIN

[Forgot ID/Password?](#)
[Reset Password](#)

TallyPrime



Have you upgraded to the all-new TallyPrime?

Company Name	Connection Status	Serial Number	Company Last Accessed Time	Actions
National 12-13	Connected	702963873	2 months ago	
National 12-13	Connected	712949571	--	



- **Design**

- Mobile responsive design
- Horizontal / Vertical
- Scale factor
- Show Details
- Change of date / period
- Most of Tally reports available

- **Security**

- TallyPrime needs to be open
- Company needs to be connected
- User ID needs to be added in Tally data
- Your data – Your Control



Accessing the reports

Name of Report

Search here..

List of Reports

Common Reports

- Balance Sheet
- Profit & Loss A/c
- Cash/Bank Book
- Ratio Analysis
- Day Book
- Ledger Vouchers
- Stock Summary
- Trial Balance
- Bills Receivable
- Bills Payable**
- Stock Query
- Sales Orders (Due Only)

Day Book

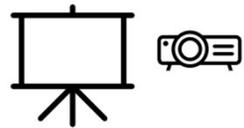
Day Book

Date	Particulars	Vch Type	Vch No.	Debit Amount	Inwards Qty
31-Mar-13	Conveyance	Payment	512	9,850.00	
31-Mar-13	Electricity Charges (Office)	Payment	513	4,800.00	
31-Mar-13	Postage & Telegraph	Payment	514	900.00	
31-Mar-13	PF Payable	Payment	(Optional) 515	3,438.00	
31-Mar-13	Employee's PF Contribution @ 12%	Payment	(Optional) 515	2,797.00	
31-Mar-13	Employee's PF Contribution @ 12%	Payment	(Optional) 515	2,820.00	
31-Mar-13	Professional Tax	Payment	(Optional) 515	600.00	
31-Mar-13	Professional Tax	Payment	(Optional) 515	650.00	
31-Mar-13	ESI Payable	Payment	(Optional) 515	780.00	
31-Mar-13	Employee's ESI Contribution @ 1.75%	Payment	(Optional) 515	123.00	
31-Mar-13	Employee's ESI Contribution @ 1.75%	Payment	(Optional) 515	123.00	



Streamlined 'Shortcut Keys' in TallyPrime

Remove and Restore Line | Copy and Paste | + and - keys





Inculcate habit of micro analysis of your business data using reports.

- • View every Transaction-wise, Product-wise, Brand-wise profitability.
- • Ratio Analysis: An Owner's Dashboard, analysing strength & health view of business.
- • Sales Trend with Multi-Columnar Reports & Multi-dimensional Pivot Reports
- • Taxes Triangulation Reports and many more...



The strength of your Mail ID as Tally.NET ID





Questions and answers



Thank you !

VANDANA V. DODHIA & Co.
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